

SME ASSIGNMENT WORKSHEET

For use by ES to submit information to their students' SME at the end of the semester. (Can also photocopy gradebook.) Use this required form as a cover sheet to summarize all of your individual student's work assignments and grades. One per student.

Student Name: _____ Course: _____

IS STUDENT GRADUATING THIS SEMESTER? (Circle one) YES NO

ESTIMATED GRADE FOR SEM: _____ ESTIMATED CREDITS FOR SEM: _____

ES NAME & CONTACT INFO: _____ YEAR/SEM: _____

Please list below all student's completed assignments and the grades received. Attach this sheet to the representative work samples for this student.

ASSIGNMENT COMPLETED (e.g. "Chapter 7 unit review", "Book Report", "Lab #14", etc.)	CURRICULUM USED (e.g. Glencoe Biology Text, <i>Moby Dick</i> , Algebra Teaching Textbooks, etc.)	SUGGESTED GRADE/POINTS EARNED
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
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19.		
20.		
21.		
22.		
23.		

Make sure you have included the following information for this student (check off when completed):

- | | | |
|--|---|---|
| <input type="checkbox"/> Curriculum used | <input type="checkbox"/> Modifications if any (use back of sheet) for any notes | <input type="checkbox"/> Work samples required by SME (see course syllabus for specifics) |
| <input type="checkbox"/> Assignments completed | <input type="checkbox"/> Photocopies of samples made if needed | <input type="checkbox"/> Other required end-of-course assignments (CD, Video, audio/video-cassette, etc.) |
| <input type="checkbox"/> Suggested grades | | |