

Additional ES Services Contract

(For ES and Parent use to choose an **additional** level of ES service to students spelled out below)

2 originals of this form need to be completed. **One form is kept by the parent, one form is mailed** to IEM Student Services, 4535 Missouri Flat Road, Ste. 1A, Placerville, CA 95667

Directions: Choose Contract A or B by **circling** one AESS Option below. **Complete 2 original contracts.** Parent **initials** each line as the items are discussed with the ES. The additional cost for the chosen AESS service is deducted from Instructional Funding. **An AESS contract can be started or stopped at any time** with signatures of either the ES or the parent. To change from one type of AESS to the other, the contract must be terminated and another contract instated. Use the section at the bottom of the left column to terminate this contract.

St. No. _____ Student Name: _____ ES: _____

AESS Option A

AESS Option B

Daily amount for additional ES pay will be deducted from IF for the student

ES Will:

- Choose curriculum if the parent wishes
- Give written assignments for daily work
- Give instruction at scheduled meeting or via email or phone as needed. (The ES may establish reasonable office hours for accepting calls.)
- Evaluate student progress and assign grades as needed in consultation with parent.
- Meet with student and parent face to face for at least one hour per week or two hours every other week. This meeting time may be spent evaluating student work, giving instruction, consulting with parents, observing student activities, explaining assignments, etc.
- Review student progress with student and parent at every meeting
- Consult at mid-semester with parent and student on student's progress.

Parent will:

- Be involved and responsible for the day to day student work and day to day teaching.
- Choose curriculum if they so desire.
- Grade daily work.
- Be present at all meetings between the ES and student in the home.

ES Will:

- Choose curriculum
- Give written assignments for daily work
- Collect and evaluate daily work, grade quizzes and tests
- Give instruction at scheduled meeting or via email or phone as needed. (The ES may establish reasonable office hours for accepting calls.)
- Evaluate student progress and assign grades as needed
- Meet with student face to face for at least one hour per week or two hours every other week. This meeting time may be spent evaluating student work, giving instruction, consulting with parents, observing student activities, explaining assignments, etc.
- Review student progress with student at every meeting
- Consult at mid-semester with student on student's progress.
- Student may meet alone with ES only in a public location

Parent will:

- Be present at all meetings held in the home.
- Participate in choosing to start or terminate an AESS option for their student.

By signing below, I agree to the terms of the circled AESS option above:

Contract Start Date: _____

Student Signature

Parent Signature

ES Signature

ES phone number

ES email address

For additional questions about your AESS situation, please contact your ES's Advisor at:

ES Advisor Name and phone number

For Termination of Contract:

I wish to terminate this contract on: _____
Date

Parent or ES Signature